

Town of Holland  
Selectboard Meeting Minutes  
Town Office & via Zoom  
June 2, 2025  
2<sup>nd</sup> Draft

**Present:** Select Board Members: Trevor Gray, Dave Jacobs, Hugh Flynn (via Zoom)

Town Clerk/Treasurer: Diane Judd

Road Foreman: Adam Provost

Others: Jim Davis, Planning Commission Chair, Kenric Gonyaw, Norm Patenaude (Pike), EJ Blondin (Hutchins)

**1. Meeting was called to order at 6:30 by Trevor**

**2. Minutes** – from 05/12/2025 were approved Dave/Hugh

**3. Adoption/Amendments to Agenda** – none

**4. New Business** –

**A. Paving Quotes** received from Pike Industries Inc \$86.10, J. Hutchins Inc. \$84.69, Gray's Paving \$89.25. These prices were per ton for the same type/distance of paving. Currently we have \$470,000 to spend on paving. We received \$200,000 from the State of Vermont which is the maximum amount that can be received. Trevor asked the attending representatives if the same price per ton would be good as the quotes were for somewhat higher tonnage than the funds we have. Both agreed that the quoted price per ton would be the same. Trevor felt that as both companies are reputable that it came down to cost. Trevor moved to accept Hutchins bid to conduct paving at \$84.69 a ton, including shoulder work, not to exceed \$470,000, 2<sup>nd</sup> by Dave. AIF Paving is expected to happen in August after the culvert is replaced on Valley Road.

**B. Road Foreman Report** – Quotes are coming for the Valley Road culvert replacement. We did get approved for the State Grant which will pay for most of the project. Truck 21 went to Allegiance for repair and is back now. The large culvert near Morin's on the Valley Road seems to be undermining and the pavement is sinking. Adam said it will need to be opened up to see what needs to be done for repairs prior to paving. Gravel has been going down on Goodall Road. Tice Mill Road has some erosion happening from the brook. Adam has left a message with the State asking what we can do to repair it. The opportunity to get salt at State prices is available. Diane will submit our interest: it will not lock us in to their price, just give us the opportunity to if we so choose. Aprons have been swept. Diane suggested that the apron on Gore Road should be fixed as there is a large hole. Ditching was done near the town garage as preparation for paving. Hands on grader training is being offered (free) from Local Roads and Adam has been signed up for this.

**C. Personnel Policy Review** – Trevor has been researching how other Towns and the State structure their winters as far as pay for weeks that don't require 40 hours of work. Most other Towns actually work 40 hours, even when the weather doesn't demand it. His wish is to find something workable and agreeable both to the employees we currently have as well as future employees. He spoke about a stipend that would be extra from December to April for being on call. There was discussion about how employees might not be on call every single day. No decision was made to change the policy. More discussion needs to be had.

**5. Public Comment** – Jim said the Holland Community Center's Community Dinner on Saturday was great and there were lots of donations. Approximately 46 people attended.

Planning Commission Update – OPH Consulting has submitted the draft Hazard Mitigation Plan to VEM and FEMA. We are waiting for a response from them. He also stated that NVDA will be at the Town Office on June 17 at 6 to review our town plan. He needs the Horizons questionnaire for the garage land to be answered ASAP. Adam will share it with Bob and Dennis to see what answers they may have.

**6. Unfinished Business**

**A. School Transfer** – There will be a School Board meeting on Tuesday where the current tenants of the school will be so that discussion can begin regarding new leases. Ric shared information regarding the Control Technologies recommendations regarding the heating system. They proposed a 3-year contract for preventive

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maintenance as well as some updates. Ric will check with the School Board to see if they are willing to pay for the updates now. There was discussion as to how the Food Shelf is funded. There is concern about how many people may have keys and entry codes to access the building. An entrance key fob system was discussed as a possible alternative. Rental policies still need to be developed.

**7. Town Clerk/Treasurer Updates** – Diane shared that she will be taking vacation June 23-27 and the office will be closed.

**8. Select Board Updates** – none

**9. Executive Session** – Trevor moved to go into Executive Session at 8:40 for Personnel. Ric and Diane were invited to stay. Exited executive session at 9:00. No decisions were made.

**10. Review of bills and signing orders:**

Highway:

Payroll	05/20/2025	\$2,416.45
Payroll	05/27/2025	\$3,431.03
Payroll	06/03/2025	\$2,948.85
Payroll Tax	05/23/2025	\$1,434.28
Invoices	06/02/2025	\$39,027.28

General:

Payroll	05/20/2025	\$801.60
Payroll	05/27/2025	\$616.60
Payroll	06/03/2025	\$1,190.71
Payroll Tax	05/23/2025	\$512.46
Invoices	06/02/2025	\$16,486.04

**12. Adjourned at 9:00**

Meeting Schedule: June 16, July 7, July 21